

# AGENDA


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## Casper City Council Work Session City Hall, Council Meeting Room Tuesday, June 12, 2018, 4:30 p.m.

<b>Work Session Meeting Agenda Items</b>		<b>Recommendation</b>	<b>Allotted Time</b>	<b>Beginning Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested				
1.	FY18 Budget Amendment (Tom Pitlick)	Move Forward for Approval	20 min	4:30
2.	International Building Code Changes (Dan Elston)	Move Forward for Approval	20 min	4:50
3.	Casper Area Transportation Coalition (Aaron Kloke)	Direction Requested	20 min	5:10
4.	Agenda Review		20 min	5:30
5.	Legislative Update	Direction Requested	20 min	5:50
6.	Council Around the Table	Information Only	45 min	6:10
Approximate Ending				6:55

6/04/18

MEMO TO: Carter Napier, City Manager <sup>77 per Carter Napier</sup>  
FROM: Tom Pitlick, Financial Services Director   
SUBJECT: Fiscal Year 2017/2018 Budget Amendment #2

Meeting Type & Date  
Council Work Session  
June 12, 2018

Action Type  
Information Only.

Summary

As authorized by Wyoming State Statute 16-4-113, Council will be asked to consider a resolution to amend the Fiscal Year 2017/2018 adopted budget during their June 19, 2018, regularly scheduled meeting. This would be the second amendment to the FY 17/18 budget and is necessary to provide for the legal expenditure of funds in excess of amounts originally appropriated. Where applicable, offsetting revenue sources have been identified. Where no new revenue sources are available, fund reserves will be used. A summary detail of the proposed budget amendment is attached for review.

Financial Considerations

Additional expenditure requests in all funds totals \$3,635,958. Of this amount, \$2,234,239 will be offset by new revenues or positive current year fund performance. Of the remaining \$1.4M, shortages in Health Fund claims expense contributes in excess of \$1M. In the General Fund specifically, net changes total \$956,153, primarily to cover negative cash balances in the Casper Events Center and Hogadon Funds.

Oversight/Project Responsibility

Tom Pitlick, Financial Services Director

Attachments

FY 2017/2018 BA #2 Summary

**FY '18 BUDGET AMENDMENT #2 SUMMARY**

<b>GENERAL FUND (01)</b>	<b>Expense Inc/(Dec)</b>	<b>Explanation</b>
City Council - Legal	\$ (10,000)	transfer expense to Property & Liability
City Attorney - salaries	\$ 10,000	account for former City Atty. leave payout
	\$ 3,312	creation of summer intern position
Human Resources - salaries	\$ (29,573)	elimination of Risk Mgmt. Support Technician (to be replaced by Safety Specialist position in FY '19)
Planning - salaries	\$ (32,704)	Planner 1 position not filled post promotion
Code Enforcement - salaries	\$ (28,625)	Admin. Support Tech. position eliminated
Streets - interdepartmental services	\$ (5,542)	change in allocation method
Parks - salaries	\$ 45,461	creation of Parks & Rec Director position (5 months)
- salaries	\$ (45,157)	Municipal Worker II moved to Refuse
- health insurance	\$ 12,000	net impact from above changes
- other insurance benefits	\$ 1,200	benefits associated with P&R position
- retirement contribution	\$ 3,500	retirement benefit associated with P&R position
-allowances other	\$ 2,925	benefits associated with P&R position
Transfers Out	\$ 1,029,356	to clear deficit fund balances for CEC & Hogadon
FY '18 BA#2 GF Impact	\$ 956,153	
Available Offsetting Resources	\$ 1,100,000	projected fy '18 fund performance
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ 143,847</b>	
<hr/>		
<b>CDBG FUND (12)</b>		
CDBG - salaries	\$ 2,689	Community Development Technician billable salaries
- projects	\$ 151,433	non budgeted project
FY '18 BA#2 CDBG Impact	\$ 154,122	
Available Offsetting Resources	\$ 154,122	Unanticipated Grant Revenues
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ -</b>	

**POLICE GRANTS (16)**

Police Grants - operating supplies	\$ 379	adjust amount to actual grant award
- other materials	\$ 7,495	adjust amount to actual grant award
- light equipment	\$ 42,530	adjust amount to actual grant award
- overtime	\$ 29,600	adjust amount to actual grant award
- other contractual	\$ 2,600	adjust amount to actual grant award
<b>FY '18 BA# 2 CDBG Impact</b>	<b>\$ 82,604</b>	

Available Offsetting Resources	\$ 82,604	Unanticipated Grant Revenues
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ -</b>	

**CAPITAL PROJECTS (30)**

-hazardous material cleanup	\$ 185,951	
- petroleum cleanup	\$ 180,949	
<b>FY '18 BA#2 Capital Projects Impact</b>	<b>\$ 366,900</b>	

Available Offsetting Resources	\$ 366,900	Unanticipated Grant Revenues (EPA Brownfield)
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ -</b>	

**WATER (40)**

- interdepartmental expense	\$ 49,983	interdepartmental allocation changes
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Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ (49,983)</b>

**SEWER (41)**

- interdepartmental expense	\$ 17,272	interdepartmental allocation changes
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Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ (17,272)</b>

**WWTP (42)**

- interdepartmental expense	\$ 15,865	interdepartmental allocation changes
- operating supplies	\$ 95,000	chemical expense for corrosion control over budget
<b>FY '18 BA#2 WWTP Impact</b>	<b>\$ 110,865</b>	

Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ (110,865)</b>

**REFUSE (43)**

- salaries	\$ 45,157	employee transfer from Parks
- health insurance	\$ 10,360	employee transfer from Parks
- other insurance benefits	\$ 1,700	employee transfer from Parks
- interdepartmental expense	\$ (7,534)	interdepartmental allocation changes
<b>FY '18 BA#2 Refuse Impact</b>	<b>\$ 49,683</b>	

Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ (49,683)</b>

**BALEFILL (44)**

- salaries	\$ 7,298	PT Muncipal Workers assigned to Balefill operations
- interdepartmental expense	\$ (8,344)	interdepartmental allocation changes
<b>FY '18 BA#2 Balefill Impact</b>	<b>\$ (1,046)</b>	

Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ 1,046</b>

**AQUATICS (45)**

- salaries	\$ 20,077	to account for partial year funding of Rec. Coord.
- social security contributions	\$ 1,200	to account for partial year funding of Rec. Coord.
<b>FY '18 BA#2 Aquatics Impact</b>	<b>\$ 21,277</b>	

Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ (21,277)</b>

**PARKING (50)**

- interdepartmental expense	\$ (4,305)	interdepartmental allocation changes
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Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ 4,305</b>

**WTP (55)**

- interdepartmental expense	\$ (103,018)	interdepartmental allocation changes
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Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<b>\$ 103,018</b>

**RECREATION CENTER (56)**

- salaries	\$ 32,543	Custodial Maint. Wkr mistakenly removed from budget
- health insurance	\$ 1,100	Custodial Maint. Wkr mistakenly removed from budget
- other insurance benefits	\$ 1,000	Custodial Maint. Wkr mistakenly removed from budget
- social security	\$ 2,500	Custodial Maint. Wkr mistakenly removed from budget
- retirement contributions	\$ 2,700	Custodial Maint. Wkr mistakenly removed from budget
FY '18 BA#2 Aquatics Impact	<u>\$ 39,843</u>	

Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<u><u>\$ (39,843)</u></u>

**FLEET (60)**

- equipment repairs	\$ 20,500	overhead crane and facility gate unexpected repairs
- outside services	\$ 30,000	additional outsourcing due to staff shortages
- vehicle services	\$ 105,000	budget shortfall due to parts/freight increases
- technologies	\$ 8,500	Snap-on diagnostic hardware upgrade - not budgeted
FY '18 BA#2 Fleet Impact	<u>\$ 164,000</u>	

Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<u><u>\$ (164,000)</u></u>

**BUILDINGS & GROUNDS (63)**

- building maintenance	\$ 40,000	custodial service outsourcing & loss of Opport. Funds
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Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<u><u>\$ (40,000)</u></u>

**HEALTH INSURANCE (65)**

- claims costs	\$ 1,016,625	claims exceeded amount budgeted
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Available Offsetting Resources	\$ -
<b>Net Increase/(Decrease) To Fund Balance</b>	<u><u>\$ (1,016,625)</u></u>

**PROPERTY & LIABILITY (66)**

- worker's compensation (all funds)	\$ 665,000	to account for Fund 66 hosting W/C expense
- legal	\$ 10,000	transferred expense from City Council budget
FY '18 BA#2 Property & Liability Impact	<u>\$ 675,000</u>	

Available Offsetting Resources	\$ 920,445	w/c allocations
<b>Net Increase/(Decrease) To Fund Balance</b>	<u><u>\$ 245,445</u></u>	

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\$ 3,635,958

June 12, 2018

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Liz Becher, Community Development Director *LB*  
Craig Collins, AICP, City Planner  
Dan Elston, Building Inspections Supervisor (Chief Building Official)  
SUBJECT: Triennial International Building Code Updates

Meeting Type & Date: Regular Council Work Session, June 12, 2018.

Action Type: Information Only.

Recommendation: That Council review the proposed Municipal Code text amendments pertaining to the adoption of the 2018 Building Codes.

Summary: Every three (3) years the International Code Council (ICC) revises and publishes updated International Building Codes. Once published, the State of Wyoming then adopts the newest editions of the Codes. This year, 2018, marks an adoption year, and the State recently adopted the new International Building Codes on May 23, 2018. The State requires that Casper, as a home-rule community, adopt minimum building and fire codes that are equivalent to, or more stringent than those standards adopted by the State. To comply with the State's mandate, the City must adopt the 2018 Editions of the International Codes prior to December 1<sup>st</sup> of this year.

Prior to bringing the proposed Ordinances forward, staff has worked to ensure that the construction community has been adequately informed of the new Codes, and has had ample opportunity to provide comments, if they wished to do so. In that Code updates occur every three (3) years, most contractors are already very familiar with the process. Around the first of this year, correspondence was sent out to every licensed contractor in the City, which outlined in detail, all significant changes in the 2018 Codes. In addition, the Chief Building Official presented the proposed changes to the Contractors Licensing and Appeal Board at their April 19, 2018 monthly meeting, which did not express any concerns about any of the Code changes. Finally, the Chief Building Official, along with select staff, attended a training/seminar provided by the International Code Council (ICC) this spring to familiarize themselves with changes to the Mixed Use and Existing Building Codes, in anticipation of their adoption by the City this summer. As with all changes to the Municipal Code, the adoption of the 2018 International Building Codes requires a public hearing, thereby also allowing the general public the opportunity to comment, if they wish to do so.

In an effort to keep the adoption process as brief and concise as possible, an exhaustive discussion of changes is not being presented with this memorandum; however, staff is ready and



available to expound on any questions or concerns that may arise. In most cases, the Ordinances that the Council will be formally reviewing on June 19<sup>th</sup> are simply changes of the years of the adopted Codes from 2015 to 2018. However, two (2) of the Ordinances under consideration will be proposing the adoption of International Building Codes that have not been adopted by the City previously, and will create new sections within the Municipal Code.

### 2018 Existing Building Code

For the 2018 code cycle, the ICC has removed Chapter 34, “Existing Structures” from the IBC, and instead, now references the “2018 Existing Building Code.” If the City chooses not to adopt the 2018 Existing Building Code, the City will lose the ability to apply a more common-sense approach, or some would say more feasible application of Building Codes, to the renovation of existing buildings. Without the flexibility that the Existing Building Code offers, the renovation and reuse of existing structures may become prohibitively expensive and complicated.

### 2018 Property Maintenance Code

The adoption of the Property Maintenance Code will allow the City to enforce minimum maintenance standards for existing buildings, notably rental properties, and to address safety and maintenance issues caused by neglect on the part of landlords and property owners. The Code addresses basic equipment, light, ventilation, heating, sanitation and fire safety; and differs from other codes in that all other codes focus solely on new construction or rehabilitation rather than ongoing maintenance. The Community Development Department frequently receives legitimate complaints about unsafe living conditions from citizens. Unfortunately, without the adoption of the Property Maintenance Code, the City has had limited ability to address those unsafe living conditions. The importance of being able to address unsafe living conditions is compounded because generally, the citizens most affected by unsafe living conditions are also the community’s most vulnerable, including the young, old, economically challenged, and/or disabled.

One question that is always raised when new Building Codes are adopted is about residential fire sprinkler system requirements. The 2018 International Residential Code, like previously adopted editions, requires that new single and two-family residences include fire sprinkler systems. In the past, this requirement has always been stricken during the adoption process. With the adoption of the 2018 International Residential Code, staff recommends that this exception remain in force, so that fire sprinkler systems are only required for multi-family dwellings of three (3) units or more. Of note, out of the 14,000 jurisdictions that are monitored by the Insurance Services Office (ISO), only one has adopted the fire sprinkler requirements in the IRC.

Financial Considerations: None.

Oversight/Project Responsibility: Dan Elston serves as the Chief Building Official for the City.

Attachments:

- Ordinances adopting the following:
  - 2018 International Building Code;
  - 2018 International Residential Code;
  - 2018 International Mechanical Code;
  - 2018 International Plumbing Code;
  - 2018 International Fuel Gas Code;
  - 2018 International Property Maintenance Code;
  - 2018 International Existing Building Code;
  - 2018 International Fire Code.
- Letter sent to all City contractors;
- Minutes of the 4/19/18 Contractor Licensing and Appeals Board meeting.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTIONS 15.04.040, 15.04.050 AND 15.04.110 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL BUILDING CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

All references to the 2015 International Building Code in Sections 15.04.040 and 15.04.050 of the Casper Municipal Code are hereby amended to read “~~2015~~ **2018** Edition.”

SECTION 2:

The reference to the 2015 Edition of the International Energy Conservation Code in Section 15.04.110 is hereby amended to read “~~2015~~ **2018** Edition.”

SECTION 3:

If any section, subsection, sentence, clause, or phrase of this Ordinance, for any reason, is held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4:

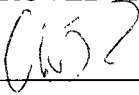
This Ordinance shall be in full force and effect from and after passage on three readings, and publication, pursuant to law.

PASSED on 1st reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED on 2nd reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTIONS 15.02.020, 15.02.030 AND 15.02.050 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

All references to the 2015 International Residential Code in Sections 15.02.020 and 15.02.030 of the Casper Municipal Code are hereby amended to read “~~2015~~ **2018** Edition.”

SECTION 2:

Section 15.02.050 – “Work exempt from permit” is hereby amended to read as follows:

“One-story detached accessory building under ~~one hundred twenty-two~~ **two hundred** square feet in area as measured at the maximum exterior wall dimension.”

SECTION 3:

If any section, subsection, sentence, clause, or phrase of this Ordinance, for any reason, is held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4:

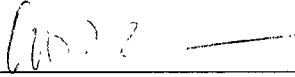
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PASSED on 1st reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED on 2nd reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

  
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ATTEST:

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTIONS 15.20.020 AND 15.20.030 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

All references to the 2015 International Mechanical Code contained in Sections 15.20.020 and 15.20.030 of the Casper Municipal Code are hereby amended to read “~~2015~~ **2018** Edition.”

SECTION 2:

If any section, subsection, sentence, clause, or phrase of this Ordinance, for any reason, is held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 3:


This Ordinance shall be in full force and effect from and after passage on three readings, and publication, pursuant to law.

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APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTIONS 15.24.010 AND 15.24.020 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

All references to the 2015 International Plumbing Code contained in Sections 15.24.010 and 15.24.020 of the Casper Municipal Code are hereby amended to read “~~2015~~ 2018 Edition.”

SECTION 2:

If any section, subsection, sentence, clause, or phrase of this Ordinance, for any reason, is held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 3:

This Ordinance shall be in full force and effect from and after passage on three readings, and publication, pursuant to law.

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PASSED on 2nd reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTIONS 15.18.010 AND 15.18.020 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FUEL GAS CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

All references to the 2015 International Fuel Gas Code contained in Sections 15.18.010 and 15.18.020 of the Casper Municipal Code are hereby amended to read “~~2015~~ 2018 Edition.”

SECTION 2:

If any section, subsection, sentence, clause, or phrase of this Ordinance, for any reason, is held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

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APPROVED AS TO FORM:

\_\_\_\_\_  


ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CREATING CHAPTER 15.08 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Section 15.08.010 – “Short Title,” is hereby created to read as follows:

The Code adopted by the Ordinance from which this Chapter derives shall be known as the “International Property Maintenance Code” of the City.

SECTION 2:

Section 15.08.020 – “Document Adopted By Reference – Applicability,” is hereby created to read as follows:

To provide minimum standards to safeguard life, health, property, and public welfare, the City hereby adopts the 2018 Edition of the International Property Maintenance Code. The provisions of the Code shall apply to existing structures and premises; equipment and facilities; light, ventilation, space heating, sanitation, life and fire safety hazards; responsibilities of owners, operators and occupants; and occupancy of existing premises and structures within the limits of the City. A copy of the adopted International Property Maintenance Code is on file in the office of the City Clerk.

SECTION 3:

Section 15.08.030 – “Violation – Penalty,” is hereby created to read as follows:

Any person violating any of the provisions of the Code adopted by this Chapter shall be deemed guilty of a misdemeanor. Each and every such day or portion thereof during which any violation of any of the provisions of such Code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of this code.

SECTION 4:

If any section, subsection, sentence, clause, or phrase of this Ordinance, for any reason, is held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5:


This Ordinance shall be in full force and effect from and after passage on three readings, and publication, pursuant to law.

PASSED on 1st reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED on 2nd reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE CREATING CHAPTER 15.06 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Section 15.06.010 – “Short Title,” is hereby created to read as follows:

The Code adopted by the Ordinance from which this Chapter derives shall be known as the “International Existing Building Code” of the City.

SECTION 2:

Section 15.06.020 – “Document Adopted By Reference – Applicability,” is hereby created to read as follows:

To provide minimum standards to safeguard life, health, property, and public welfare, the City hereby adopts the 2018 Edition of the International Existing Building Code. The provisions of the Code shall apply to the repair, alteration, change of occupancy, addition to, or relocation of existing buildings within the limits of the City. A copy of the adopted International Existing Building Code is on file in the office of the City Clerk.

SECTION 3:

Section 15.06.030 – “Violation – Penalty,” is hereby created to read as follows:

Any person violating any of the provisions of the Code adopted by this Chapter shall be deemed guilty of a misdemeanor. Each and every such day or portion thereof during which any violation of any of the provisions of such Code is committed, continued, or permitted shall be a separate offense. Upon conviction of any such violation, such person may be punished as set forth in Chapter 1.28 of this Code.

SECTION 4:

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SECTION 5:

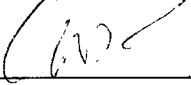
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APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING SECTION 15.40.010 OF THE CASPER MUNICIPAL CODE, AND ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

All references to the 2015 International Fire Code contained in Section 15.40.010 of the Casper Municipal Code are hereby amended to read “~~2015~~ **2018** Edition.”

SECTION 2:

If any section, subsection, sentence, clause, or phrase of this Ordinance, for any reason, is held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 3:

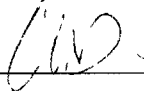
This Ordinance shall be in full force and effect from and after passage on three readings, and publication, pursuant to law.

PASSED on 1st reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED on 2nd reading the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 2018.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

November 20, 2017

## **Communications from the Building Department**

Dear Contractors:

As we approach 2018, the City of Casper Building Department would like to inform all contractors of items for correction that have been continuous during inspections over the last year and changes for the upcoming year. This is so that we are all informed and it will help expedite inspections entering the 2018 code cycle.

- Section R308.1 of the 2015 International Residential Code (IRC) requires identification of tempered glass in hazardous locations. Exception No. 2 allows for a removable label applied by the manufacturer. On final inspections, these labels have been removed prior to acceptance by the AHJ for the Certificate of Occupancy (CO); this nullifies the code requirement. If the labels are removed and no permanent etching is visible, the contractor will be responsible to prove that the glazing is tempered prior to the CO being issued.
- Please see attached Portal Frame with Hold-Downs, Figure R602.10.6.3. Casper and the surrounding region are in a Seismic Zone B. The 2015 IRC changed the wind load from 90 mph, 3 second gust to 115 mph, 3 second gust. The portal framing requires stricter sheathing, hold downs, anchors and fasteners. The wind load bracing is now required to be submitted with the application for a residential building permit.
- The 2015 IRC requires smoke and carbon monoxide detectors to be upgraded to the current IRC code when a building permit is issued, IRC Section R314 & R315.
- Low voltage electrical work is required to have the appropriate permit issued prior to work being started, per local ordinance 15.28.050.
- Foundation Drainage, IRC Section R405 requires that the drainage piping be installed on 2" minimum of washed gravel or crushed rock with 6" of cover over the piping. A filter membrane "sock" does not remove this requirement. If the soils report does not require a perimeter drain, then this requirement does not apply. If the soils report requires foundation drainage, then washed gravel or crushed rock is required.
- The Casper City Council has shown concern on compaction requirements for soils on all construction projects. The Codes do not require the City to inspect the compaction of soils, but the codes do require compaction prior to concrete placement. The cost to

require compaction tests by lifts on R Occupancies would be cost prohibitive for all parties; it can be enforced by the IBC “Special Inspections” section or thru creating a City Ordinance. This is not our desire; however, if complaints of workmanship continue due to inadequate compaction, the City of Casper may require compaction test results for projects in the future.

- Permit Fees: As of January 1<sup>st</sup> permit fees will increase. The fee schedule will be available on our website at [casperwy.gov](http://casperwy.gov). Plumbing, mechanical and electrical permit fees will no longer be based on fixture, equipment or outlet count; they will be based on system valuation. It will still be required to submit the fixture count and description of work for the permit, as well as a total value of the work must be included for the system you are requesting to be permitted. The permit fee will be based upon the valuation of work according to the permit valuation schedule.
- Year 2018 will begin a new code cycle for the IBC, IPC, IFGC, IMC, IRC, and all other “I” codes that are adopted by the City of Casper. The 2018 codes will not be enforced until adopted by the City Council, which will be during the 2018 year. There are no real significant changes to the 2018 codes that I am aware of at this time, and we all know there is a learning curve during any code change cycle. The Building Department will advise during inspections of changes and work with contractors for adherence to the new code requirements.

The Building Department would like to take this time to thank all contractors for their hard work and open relationships with the City of Casper Building Department. It is our desire to only be a phone call away from questions or concerns in the competitive construction industry that we live in today. We know that sometimes it takes a few days to respond to those questions or concerns, but understand that they are as important to us as they are to you.

May you all have a Wonderful Holiday Season and a Prosperous New Year!

Sincerely,

Dan Elston CBO  
Justin Scott  
Jim Bowden  
Bill McCloy  
Shawn Barrett  
City of Casper  
Building Department

Attachment



**CITY OF CASPER  
LICENSING AND APPEALS BOARD  
CITY HALL, DOWNSTAIRS MEETING ROOM  
APRIL 19, 2018  
4:00 P.M.**

Members of the public wishing to place a new item on the agenda must submit a written request to the Community Development Department no later than eight (8) days preceding the Licensing and Appeals Board meeting.

Members of the public wishing to comment at a regular Licensing and Appeals Board Meeting may do so at the end of the regular meeting with a majority of the board voting in favor of their request. These comments will be limited to five (5) minutes.

**AGENDA**

- I. ROLL CALL**
- II. CONSIDERATION OF MINUTES FOR MARCH 15, 2018**
- III. MONTHLY REPORT**
- IV. APPLICATIONS FOR THE BOARD'S CONSIDERATION:**

**GENERAL CONTRACTORS**

**THOMAS GUNDERSON, VERTICAL LIMIT CONSTRUCTION** – Applying for a Class I General Contractor's License.

**KEVIN SHANLEY, VERCON, INC.** – Applying for a Class II General Contractor's License.

**MECHANICAL**

**ERIC ZAVADA** – Applying for a Master Mechanical License.

**JASON LEDOUX** – Applying for a Journeyman Mechanical License.

- V. COMMUNICATIONS FROM PERSONS PRESENT**
- VI. ADJOURNMENT**

**CITY OF CASPER  
CONTRACTORS' LICENSING AND APPEALS BOARD  
MARCH 15, 2018**

**MEMBERS PRESENT:**                    **STEVE BOYLE**                    **ANDREW ELSTON**  
   **JASON HUBER**                    **ZAC HORNER**  
   **ADAM HALL**

**CITY STAFF:**                            **DAN ELSTON**                    **KELLY SHANLEY**

**CALL MEETING TO ORDER** – Chairperson Zac Horner called the regular meeting to order at 4:00 p.m.

**MINUTES FROM FEBRUARY 15, 2018** – Adam Hall moved to approve the meeting minutes of February 15, 2018. Jason Huber seconded the motion. Motion approved.

**MONTHLY REPORT UPDATE** - Dan Elston reported for the month of February, 2 building permits were issued for construction of single family homes. The Building Division issued 48 building, 61 electrical, 42 mechanical, and 89 plumbing permits during February with valuations of 1,551,977.75 and total fees collected of \$49,238.09. The inspectors completed 448 inspections in February, which includes consults, fire inspections and plan reviews.

Below is a breakdown of the 16 commercial projects that are in progress:

- Kelly Walsh High School
- Wyoming Gun Club
- David Street Station – Progress continues on exterior sheathing, the ice rink and splash pad.
- Boyd Avenue Church Gym
- ANB Bank – The final inspection is scheduled. Anticipated opening in April.
- Menards
- U-Haul – Old Cretex Building
- Raven Crest Apartments – The first building is entirely framed, and the rough-ins are 50 percent completed.
- Senior Living Homes – Fairgrounds – Construction of four twin homes are in various stages of construction.
- Rescue Mission – All the foundation walls are complete; the floor slabs are in the process of being poured.
- Good to Go Convenience Stores – Final finishes are in progress.
- Gruner Brothers Brewery – Interior slabs are completed; interior framing is beginning.
- Casper Orthopedics - MRI Addition – The foundation and slab are complete.
- NCHS – S VAC Building Remodel – The permit has been issued.
- Alpine Motor Sports – Old A&W Restaurant – Pope Construction is the contractor and the permit for the core and shell has been issued for this project.
- Lincoln Elementary Addition – Construction of two additional preschool classrooms, Pope Construction is the contractor for this project, and the permit was issued earlier this month.

Completed Projects:

- Interstate Battery
- Fremont Motors Addition
- Wyoming Recovery

New Plans Submitted for Approval:

- McDonalds Remodel – West Side
- Wal-Mart Remodel – East Side
- Fire Station #5 – This facility will be located on Pay it Forward Drive. Low bidder for this project is Caspar Building Systems.
- City of Casper Balefill Building - This is a \$7 million dollar project. Low bidder for this project is Caspar Building Systems.
- Wendys Remodel – CY Avenue

**LICENSE APPLICATIONS –**

**STANLEY TAYLOR, T & B CONSTRUCTION LLC** – Applying for a Class II General Contractor’s License. After discussion and review of the application and affidavits, Adam Hall moved to approve Stanley Taylor to license as a Class II General Contractor. Jason Huber seconded the motion. Motion approved.

**ROBERT “CHRIS” DETRICK, DETRICK DOES IT ALL** –Applying for a Class III General Contractor’s License. After discussion and review of the application affidavits, Steve Boyle moved to approve Robert “Chris” Detrick to test for a Class III General Contractor’s License. Andrew Elston seconded the motion. Motion approved.

**KEVIN PEARSON** – Applying for a Master Mechanical License. After discussion and review of the application and affidavit, Andrew Elston moved to approve Kevin Pearson to license as a Mechanical Master. Adam Hall seconded the motion. Motion approved.

**JONATHAN AILES** - Applying for a Master Mechanical License. After discussion and review of the application and affidavit, Jason Huber moved to approve Jonathan Ailes to license as a Mechanical Master. Steve Boyle seconded the motion. Motion approved.

**MANDY IRWIN** – Applying for a Master Mechanical License. After discussion and review of the application and affidavits, Adam Hall moved to approve Mandy Irwin to test for a Master Mechanical License. Jason Huber seconded the motion. Motion approved.

**RYAN MORGAN** – Applying for a Journeyman Plumbing License. After discussion and review of the application and affidavits, Jason Huber moved to approve Ryan Morgan to test for a Journeyman Plumbing License. Andrew Elston seconded the motion. Motion approved.

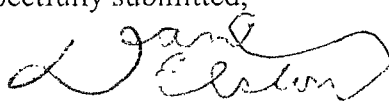
**LANE HANSEN, DECKS UNLIMITED, LLC** – Applying for an upgrade to a Class II General Contractor’s License. After discussion and review of the application and affidavits, Adam Hall moved to approve Lane Hansen to test for a Class II General Contractor’s License. Steve Boyle seconded the motion. Motion approved.

## COMMUNICATIONS -

Discussion on the Adoption of the 2018 Codes: The I Codes run in three-year cycles. Dan Elston informed the Board that he would like to have the new code changes adopted by the City Council by July 2018. Dan Elston is looking into the possibility of adopting the Property Maintenance and Existing Building Codes. These two codes have never been adopted before by the City of Casper. The City receives many complaints on properties. By adopting the Property Maintenance Code, it would give the City enforcement to ensure properties are kept up on. By adopting the Existing Buildings Code, it would give us the flexibility on the requirement of having to bring existing buildings up to code that are structurally sound when performing repairs or alterations. Dan Elston has sent off for additional information on these two codes. There will be more information to follow.




**ADJOURN** – The meeting adjourned at 4:35 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dan Elston". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Dan Elston, Secretary

June 4, 2018

MEMO TO: J. Carter Napier, City Manager   
FROM: Liz Becher, Community Development Director   
Aaron Kloke, MPO Supervisor   
SUBJECT: CATC FY19 Budget Overview and Options

Meeting Type & Date:

Regular Work Session Meeting - June 12, 2018.

Recommendation:

Council direction requested

Summary:

In January of 2018, the Community Development Department and CATC staff were asked to find ways to reduce City of Casper General Fund contributions to the CATC operating budget.

At the time, it was felt that other options may exist and needed to be explored to not only achieve cost cutting, but to create efficiencies within our transit system. A second meeting was held in late March with the City Manager, Marge Cole, Carol Crump, and us where other options were discussed which included route modifications, which can be found in the attached briefing. These route modifications are derived from the Casper Routes and Schedule Analysis, which was managed by CATC board member Steve Kurtz, and presented to Council in December of 2016 and adopted in January of 2017 following nine (9) months of engagement between City and MPO staff, elected leaders, transit riders, CATC staff and the CATC board.

The budget that has been proposed to City Council reflects a \$135,000 reduction in General Fund contributions. In addition to trying to achieve these changes, the CATC budget has experienced other changes in costs and revenue sources. The crux of the CATC budget comes down to the City of Casper One-Cent and General Fund contributions. These are critical to the CATC budget due to the fact that they are matched with federal funds. With federal matching funds in mind, the true reduction to the Transit budget is roughly \$253,782, more or less.

For the past five months, MPO, City, and CATC staff have worked diligently on providing an accurate budget which reflects the City of Casper's desire to reduce General Fund costs and implement efficiencies in City services. Options exist to simply reduce services, but other options exist to put service efficiencies into place. The attached briefing outlines two example combinations of alternatives to achieve savings.

Staff is looking for feedback from Council on which alternatives may be preferable in order to achieve the CATC budget as was presented to Council on May 22, 2018. Whatever combination

of alternatives may be considered, staff suggests to use the federally required public notification process to work with transit riders and stakeholders to determine the final combination of services reductions and route modifications.

Staff is also in the process of preparing the professional services agreement renewal between the City of Casper and CATC. Through this process, staff is keeping in mind that any reductions to transit services would not be able to be implemented immediately July 1, 2018 at the beginning of the fiscal year. Therefore, the contract to be presented to Council on June 19<sup>th</sup> is expected to reflect transit's current budget with language stating that service reductions and route modifications may require amendments to the agreement at a later date.

Financial Considerations:

See briefing.

Oversight/Project Responsibility:

Aaron Kloke, MPO Supervisor, is responsible for managing the City of Casper Transit budget.

Attachment:

Briefing on the state of the CATC Budget as proposed and cost reduction alternatives.

Current Route Map

# CATC FY 19 Budget Briefing and Cost Reduction Alternatives

## ALTERNATIVES - EXAMPLE PACKAGE 1

Several options exist to cut costs and create efficiencies including service reductions and route modifications. Staff has prepared the following example of necessary service reductions and route modifications to achieve a reduction of \$135,000 of General Fund contributions:

1. Eliminate all Saturday Service
2. Eliminate portions of the Green Route
3. Eliminate portions of the Blue Route
4. Red Route adjustments
5. Reduce service on Yellow Route (multiple options: #3 or #5)
6. Eliminate portions of the Purple Route

This package of options would result in an estimated 44% reduction of existing levels of service and savings of roughly \$290,062. Any reductions in service of this size is federally required to be accompanied by a roughly 1.5 month public notification period along with legal notice and a public hearing.

## ALTERNATIVES - EXAMPLE PACKAGE 2 – MAINTAINING SATURDAY SERVICE

Several options exist to cut costs and create efficiencies including service reductions and route modifications. Staff has prepared the following example of necessary service reductions and route modifications to achieve a reduction of \$91,000 of General Fund contributions:

1. Eliminate portions of the Green Route
2. Eliminate portions of the Blue Route
3. Red Route adjustments
4. Reduce service on Yellow Route (multiple options: #3 or #5)
5. Eliminate portions of the Purple Route

This package of options would result in an estimated 20% reduction of existing levels of service and savings of roughly \$159,047. Any reductions in service of this size is federally required to be accompanied by a roughly 1.5 month public notification period along with legal notice and a public hearing.

## ALTERNATIVES - ALL

1. **Change Saturday Service Hours** – *From 7:30 am to 2:30 pm – Reduction of 1 hour*

% Change in Service: **.057%**

- Remove 1 hour of CATC and the Bus x 1 hour per week x 52 weeks = 52 hours per year

**Est. Savings: \$4,894**

2. **Blue Route adjustments** – *Remove stops along Walsh and Thelma \**

% Change in Service: **2.42%**

- Remove 1 miles from segment x 68 times per week x 52 weeks = 3,536 miles per year

- Remove 8 minutes from segment x 68 times per week x 52 weeks = 471

**Est. Savings: \$12,305 – 58,665**

### 3. Yellow Paradise Valley Adjustments - *Becomes deviation route* \*

% Change in Service: **3.16%**

- Remove 3.3 miles from segment x 34 times per week x 52 weeks = 5,834 miles per year
- Remove 10 minutes from segment x 34 times per week x 52 weeks = 294 hours

**Est. Savings: \$20,302 – \$51,454**

### 4. Change Weekday Service Hours – *From 7 am to 6 pm – Reduction of 1 hour*

% Change in Service: **2.84%**

- Remove 1 hour of CATC and the Bus x 5 hours per week x 52 weeks = 260 hours per year

**Est. Savings: \$24,471**

### 5. Yellow Poplar St – *Remove Segment*\*

% Change in Service: **4.02%**

- Remove 4.2 miles from segment x 34 times per week x 52 weeks = 7,425.6 miles reduced per year.
- Remove 15 min from segment x 34 times per week x 52 weeks = 442 hours reduced per year

**Est. Savings: \$25,839 - \$57,484**

### 6. Purple Route Adjustments – *Discontinue Fort Caspar neighborhood service* \*

% Change in Service: **5.91%**

- Remove 4 miles from segment x 68 times per week x 52 weeks = 14,144 miles reduced per year.
- Remove 12 min from segment x 68 times per week x 52 weeks = 707 hours reduced per year

**Est. Savings: \$28,803 - \$49,221**

### 7. Green Route adjustments - *Would remove stops to Smith's Pharmacy* \*

% Change in Service: **8.12%**

- Remove 5.5 miles from segment x 68 times per week x 52 weeks = 19,448 miles per year
- Remove 20 minutes from segment x 68 times per week x 52 weeks = 1,178

**Est. Savings: \$67,679 - \$87,468**



## 8. Eliminating Saturday Service\*

% Change in Service: **24.76%**

- Remove 5.5 miles from segment x 68 times per week x 52 weeks = 19,448 miles per year
- Remove 20 minutes from segment x 68 times per week x 52 weeks = 1,178

**Est. Savings: \$78,631 - \$125,595 (CATC Est.: 131,994)**

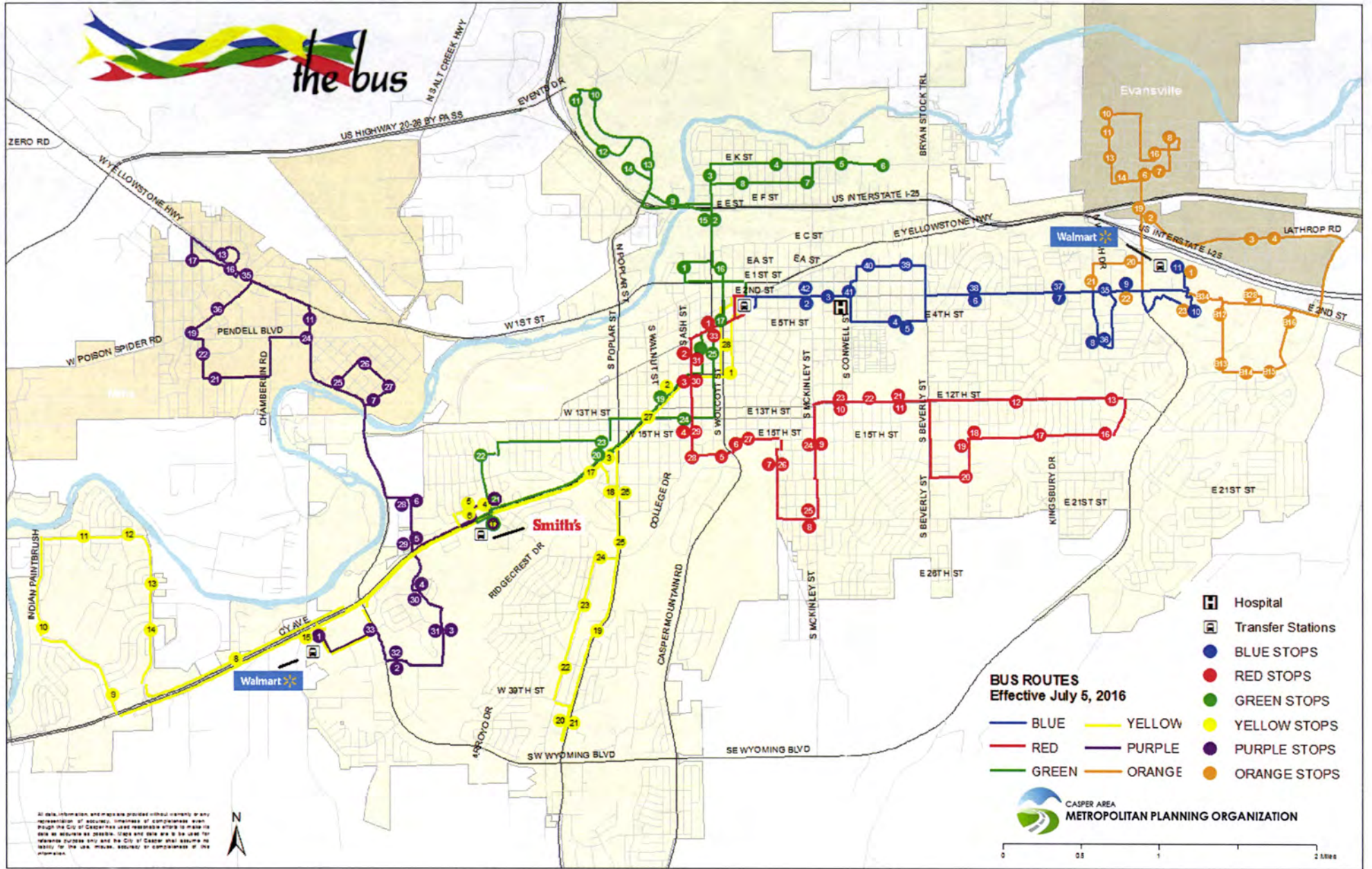
## 9. Red Route Adjustments - Remove stop at Campus Drive and SE Casper loop \*

Would result in greater efficiencies, but the exact quantifiable advantage is unclear.  
Removes mileage but also adds mileage to red route.

## 10. Yellow line Adjustment – *Yellow becomes Light Blue/Purple deviation and does not go down Poplar*

Would result in greater long term efficiencies, but the exact quantifiable advantage is unclear.  
Politically complex to negotiate route changes in Mills.

\*Options included in Example Packages



**YELLOW: Paradise Valley**  
\*\*Runs on Even Hours\*\*

Stop Location
T :30 W Transfer Plaza
Y1 :33 N 9th & Durbin
Y2 :35 N 520 CY Ave (First Christian Church)
Y3 :37 N 1076 CY Ave (Westridge Court)
Y4 :39 E Kit Carson & Fleetwood
Y5 :39 N 2760 Fleetwood @ Overhead Door
T :46 S Walmart West Garden Center
Y8 :49 N 5000 CY Ave at Prospector Drive
Y9 :51 E Valley & Iis
Y10 :53 E 291 Indian Paintbrush
Y11 :55 S Jonquill & Riverbend
Y12 :56 S Riverbend & Begenia
Y13 :57 W Paradise Drive & PV Park
Y14 :58 W Paradise Drive & Honeysuckle
T :05 S Walmart West Garden Center
T :11 S Smith's (at store sign)
Y17 :14 S Ridley's (at cart return)
Y27 :16 S 669 CY Avenue (CY & 13th St)
Y28 :18 E 555 South Wolcott (Wolcott & 6th)

**YELLOW: Sunrise Shopping Center**  
\*\*Runs on Odd Hours\*\*

Stop Location
T :30 W Transfer Plaza
Y1 :33 N 9th & Durbin
Y2 :35 N 520 CY Ave (First Christian Church)
Y3 :37 N 1076 CY Ave (Westridge Court)
Y4 :39 E Kit Carson & Fleetwood
Y5 :39 N 2760 Fleetwood @ Overhead Door
T :46 S Walmart West Garden Center
T :51 S Smith's (at store sign)
Y17 :53 S Ridley's (at cart return)
Y18 :56 W Poplar & 19th Street
Y19 :59 W Poplar & Hawthorne
Y20 :01 W Sunrise Shopping Center (VA Clinic)
Y21 :02 E Poplar & Boulder
Y22 :03 E 3411 South Coffman
Y23 :04 E 2925 South Coffman @ Adams Park
Y24 :05 S 1249 W, 25th Street (at bridge)
Y25 :06 E Poplar & 25th Street
Y26 :07 E Poplar & 19th Street
Y27 :09 S 669 CY Ave (CY & 13th St)
Y28 :11 E 555 South Wolcott (Wolcott & 6th)



Phone: (307) 237-4287  
Website: www.catcbus.com

Service Hours: Monday—Friday 6:30 AM-6:30 PM\*  
Saturday 7:30 AM-3:30 PM  
*\*Purple and Orange Routes run between 7:00 AM-6:00 PM. There is no Saturday service on the Purple or Orange Routes.*

Fares: \$1.00 General Public  
\$0.50 Seniors, Disabled, or Medicare patients  
\$0.75 Students  
FREE Children under 5  
\$30.00 General Public Monthly Pass  
\$15.00 Senior/Disabled Monthly Pass  
\$25.00 Student Monthly Pass

Holidays (no service): New Year's Day Labor Day  
Memorial Day Thanksgiving Day  
Independence Day Christmas Day

**Plan Your Trip:**

1. Get a schedule. Copies are available on board the buses, the CATC office, City Hall, the Natrona County Public Library, the Senior Center, and other locations.
2. Choose your route. Check the schedule to find your stop.
3. Wait at the stop five minutes before the scheduled departure.
4. Board The Bus. Make sure you're getting on the right bus. Wait for other passengers to exit. If you are unsure, ask the driver if the bus goes to your destination. If you have difficulty boarding, ask the driver to lower the wheelchair lift for you.
5. Pay your fare. Drivers do not carry change, so you must have the exact fare when you board the bus.
6. Enjoy the ride!
7. Get off The Bus. Pull the signal cord when available, or inform the driver about one block before your stop. Stay seated until the bus completely stops and be sure to take your belongings with you. Don't cross the street in front of the bus; wait for it to leave the stop.

If you have any questions, ask the driver! They are always happy to help.

**Transfers:**

Transfers enable you to continue your trip on another bus route, but cannot be made for stopovers or return trips. Riders may only transfer at the Beech Street Transit Plaza (Red, Green, Yellow, and Blue), Walmart West (Yellow and Purple), Walmart East (Blue and Orange), and Smith's (Yellow, Green, and Purple).

**Legend:**

- Minutes after the hour that the bus departs each designated stop.
- ▲ Indicates which side of the street the bus stop is located.

**Yellow Route:**

The Yellow Bus will take riders to Walmart West every hour. During even hours (6, 8, 10, 12, etc) Yellow will continue to Paradise Valley. During odd hours, (7, 9, 11, etc), Yellow will continue to the Sunrise Shopping Center.

**Red Route**

Stop Location
T :30 E Transfer Plaza
R1 :31 NE Collins & Wolcott
R2 :32 W Ash & 7th St
R3 :33 W Ash & CY Ave
R4 :34 W Ash & 14th St
R5 :36 S College Dr & Wolcott (Casper College)
R6 :37 SE Durbin & 15th Street (YMCA)
R7 :39 W Oakcrest & 17th Street
R8 :41 S 21st St & McKinley
R9 :43 E 15th St & McKinley
R10 :45 S 12th St & Melrose
R11 :46 S 12th St & Lowell
R12 :48 S 12th St & Forest
R13 :50 S 12th St & Bretton
R16 :52 N 15th St & Bretton
R17 :53 N 15th St & Ivy
R18 :54 N 15th St & Illinois
R19 :55 W 1510 South Missouri (VWB)
R20 :56 N 2520 E 16th—Foxhill & Casper Village
R21 :59 N 12th St & Lowell
R22 :00 W Lifesteps Campus
R23 :02 N 12th St & Melrose
R24 :04 W 15th St & McKinley
R25 :05 W 21st St & McKinley
R26 :08 E 17th St & Oakcrest
R27 :09 NE 15th St & Beech
R28 :10 NE College Dr & Ash
R29 :11 E Ash & 14th St
R30 :13 E Ash & 10th St
R31 :14 E Ash & 7th St
R33 :15 SE Collins & Wolcott

Casper College—Wyoming Behavioral Institute—Lifesteps Campus—YMCA

Transit Service Made Possible by:



**Orange Route**

Stop Location
T :00 E Walmart East (East Door)
O14 :04 N Iron & Missouri (at Park)
O13 :05 E Copper & Cielo Vista
O11 :06 E Copper & Park Lane
O10 :07 SE Copper & 6th
O18 :09 E Post Office & Town Hall
O8 :11 E 4th Street & Williams
O7 :12 NW 1st Street & Texas
O6 :13 W Community Center (in alley)
O19 :14 N Curtis Day Care
O20 :16 N Legion & Wyoming Blvd
O21 :17 W K-Mart
O22 :18 S 2nd St & Thelma
O23 :21 S Eastridge Mall (Bed, Bath, & Beyond)
T :30 E Walmart East (East Door)
O2 :35 N IHOP
O3 :37 S 229 Lathrop Rd (West Aspens)
O4 :38 S 229 Lathrop Rd (East Aspens)
B28 :41 S 5020 2nd St (Studio City Cinema)
B12 :43 W 300 Landmark (Lifetime Fitness)
B13 :44 W 760 Landmark
B14 :45 S 5000 Blackmore (Community Health)
B15 :46 S The Ridge at Blackmore Apartments
B16 :47 E 2nd St & Newport (Kohl's)
B34 :50 N Home Depot

Walmart East—Evansville—Blackmore Marketplace

**Purple Route**

Stop Location
T :00 N Walmart West Garden Center
P34 :03 S Plaza Drive (Reliant Credit Union)
P2 :04 SW Talon & American Way (Mesa Primary Care)
P3 :05 E 2955 Central Drive
P4 :06 N Jordan & Pheasant
T :08 S Smith's (at store sign)
G21 :11 E Kit Carson & Fleetwood
Y5 :11 N 2760 Fleetwood @ Overhead Door
P5 :13 E Fairgrounds Road @ Guadalupe
P6 :14 E Fairgrounds Road @ Ag Center
P25 :17 S Town Hall and Library
P26 :19 W Senior/Community Center
P27 :20 W Westloch
P11 :22 E 305 SW Wyoming Blvd
P35 :23 N Yellowstone & Mountain View
P13 :24 E Lakeview & Sunny Acres Park
P17 :27 S Mountain View School
P16 :29 N Mountain View Plaza (Family Dollar)
P36 :31 N Poison Spider & Eisenhower
P19 :32 S 3rd Street & Poison Spider
P22 :33 W Badger & Freden
P21 :34 S Pontiac & Fulton
P24 :38 S Pendall @ Milview Shopping Center
P28 :42 S Fairside & Fairgrounds Rd
P29 :43 W Wells Fargo Bank
P30 :45 S Jordan & Pheasant
P31 :46 W 2950 Central Drive
P32 :47 NE Talon & American Way (Studio City Mesa)
P33 :49 N Plaza Drive—McDonald's West

**Green Route**

Stop Location
T :30 E Transfer Plaza
G1 :33 E City Hall (Ash St & B St)
G2 :36 E 555 North Center (National Oilwell)
G3 :37 E Center St & J St (Loaf n' Jug)
G4 :39 S K St & Grant St
G5 :40 S K St & Elma (Legacy Apartments)
G6 :42 S 1701 East K St (Boys and Girls Club)
G7 :44 N H St & McKinley
G8 :45 N H St & Beech
G9 :48 N Ramada Plaza (hotel sign)
G10 :51 E Trails Center/Events Center
G11 :52 W 1430 Wilkins Circle (CWCC)
G12 :53 S 1150 Wilkins Circle (Motel 6)
G13 :54 W 992 North Poplar St
G14 :55 S 851 Warner Court (State Offices)
G15 :58 W 560 N Center (Parkway Plaza)
G18 :00 W Wolcott St & A St
G17 :02 W Joshua's Storehouse
G18 :04 W David St & 7th St
G19 :06 N 520 CY Ave (First Christian Church)
G20 :08 N 1076 CY Ave (Westridge Circle)
T :10 E Smith's (at store sign)
G21 :12 E Kit Carson & Fleetwood
G22 :13 E Kit Carson & DeSmet
G23 :14 S 15th St & Willow
G24 :16 S 13th St & Elm
G25 :18 E Center St & City Park

Casper City Hall—North Casper—CWCC-Albertson's

**Blue Route**

Stop Location
T :30 E Transfer Plaza
B2 :32 S 2nd St & McKinley
B3 :33 S 2nd St & Washington (Hospital)
B4 :38 S 1715 E 4th St (CATC Office)
B5 :40 S Casper Recreation Center
B6 :42 S 2nd St & Pennsylvania (Albertson's)
B7 :44 S 2nd St & Forest Drive
B8 :46 W 610 South Walsh
B9 :48 S 2nd St & Thelma
B10 :52 S Eastridge Mall (Bed, Bath, & Beyond)
T :00 N Walmart East (East Door)
B35 :04 N K-Mart
B36 :05 W 610 South Walsh
B37 :06 N 2nd St & Forest Drive
B38 :10 N 2nd St & Pennsylvania (Albertson's)
B39 :14 N A St & Lowell
B40 :15 N A St & Farway
B41 :17 W 2nd St & Conwell (Hospital @ Park)
B42 :19 N 2nd St & McKinley

2nd Street—Hospital—Eastridge Mall—Walmart East

June 12, 2018

To: Ray Pacheco, Mayor  
Casper City Council Members

From: Marge Cole, CATC Executive Director  
Casper Area Transportation Coalition (CATC) Board

RE: Casper Area Transportation Coalition  
Funding for Operations, Maintenance and Repair and Capital

The combined system is made up of demand-response (CATC) and fixed route buses (The Bus). CATC's door-to-door buses provide service to passengers who call at least two days ahead for pick up in Casper, Mills, Evansville, Bar Nunn and parts of the county. The Bus has six scheduled routes with bus stops spread throughout Casper, Mills and Evansville. CATC and The Bus run from 6:30 a.m. to 6:30 p.m. on weekdays. On Saturday, two CATC buses and the four The Bus routes that serve Casper run from 7:30 a.m. to 3:30 p.m. CATC is the only service in Mills and Evansville on Saturday. CATC is closed on Sundays and six holidays.

Anyone in the community who needs transportation can pay a fare and access either or both parts of the system. Passengers can transfer among the routes at no charge. Fares on CATC are \$5 per one-way ride, with a reduced fare of \$2 available for the elderly, disabled and Medicare recipients. Children 12 and under traveling with an adult are \$1. Fares on The Bus are \$1 for general public and children younger than five ride free. A reduced fare of \$.50 for The Bus is available for the elderly, disabled and Medicare recipients. Monthly passes for unlimited rides on The Bus for the general public are \$30, \$25 for students and \$15 for elderly, disabled and Medicare.

CATC has a proposed \$2.2 million operating budget for 2018-19, a staff of 37 and a fleet of 18 vehicles that are owned by the City of Casper. Mills and Evansville each own a bus which is integrated into The Bus route system that also serves Casper. The local non-profit transit system is managed and operated through a contractual agreement through the MPO with the City of Casper by the executive director and a volunteer board. The federal funding provided to the City of Casper by Federal Transit Administration (FTA) provides the most funding for the system. The budget for operations, bus purchases, repair and maintenance for CATC is provided by combining funding from the FTA and the Wyoming Department of Transportation with required matching contributions from the local governments in Casper, Mills, Evansville, Bar Nunn and Natrona County and service contracts. Passenger fares are income used for operations but do not count as a local match.

The combined system of demand-response and fixed route gives the elderly, disabled, those who need public transit because of health or economic issues and the general public a low-cost, accessible, safe, dependable and environmentally friendly way to travel throughout the greater Casper area. The system provides approximately 200,000 rides annually and has provided 4.2 million rides since its start in 1982. Executive Director Marge Cole is the system's first and only director, overseeing the growth and every aspect of the organization for 36 years.

CATC Operations and Management 2018-19 Proposed Budget: \$2,243,634

The projected operations and management budget for 2018-19 is \$2,243,634. The projected budget includes increases in the hourly charges from \$58 per hour to \$85 per hour for preventive maintenance at the city garage and a projected increase in cost of fuel bought from the city. The proposed budget includes the cost to fuel, maintain and repair the entire fleet as part of CATC's operations and management contract.

The proposed CATC budget does not reflect any changes in service levels from 2017-18.

The currently available FTA funds included in the proposed budget are split between operating expenses and preventive maintenance. A local match from the City of Casper and other eligible sources is required to receive the funding. The total local match required is \$973,351, split between \$914,974 for 50% of operating cost and \$58,377 for 20% of preventive maintenance.

In 2017-18, the local match from the City of Casper was \$313,673. The proposed City of Casper budget for 2018-19 reduced Casper's local match share to \$155,000.

Eligible Funds Identified for Local Match in Proposed CATC 2018-19 Budget:

City of Casper – CATC & The Bus (proposed City budget)	\$155,000
1% Funding	\$200,000
CDBG Funding	0
Town of Mills/Evansville Fixed Route Bus	\$84,122
Town of Mills – CATC and Subsidy	\$7,840
Town of Evansville – CATC and Subsidy	\$8,040
Bar Nunn – CATC	\$1,000
State of Wyoming – CATC & The Bus	\$220,952
Natrona County	\$13,500
Service Contracts – CATC & The Bus	\$27,200
<b>Total Projected Local Match</b>	<b>\$717,654</b>
<b>Local Match Shortfall</b>	<b>(\$255,697)</b>